



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6738126
Procuring Entity DEPARTMENT OF TOURISM
Title QMS Strategic Planning Session in Tagaytay on January 29-31, 2019

Area of Delivery

Solicitation Number:	2019-12-0364	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	07/12/2019
Approved Budget for the Contract:	PHP 388,150.00	Last Updated / Time	07/12/2019 00:00 AM
Delivery Period:		Closing Date / Time	10/12/2019 10:00 AM
Client Agency:			
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph		

Description

TERMS OF REFERENCE
 QUALITY MANAGEMENT SYSTEM (QMS) STRATEGIC
 PLANNING SESSION FOR FY 2020
 29-31 January 2020 | Tagaytay City

1. Requirement: DOT-Accredited Tour Operator

1.1 Accommodation Requirements: Php 176,000.00

- (Double/Twin-Sharing) (Php 5,500/Night X 16 Rooms X 2 Nights)
- Type of Accommodation : Hotel/Resort
- Check-In : 29 January 2020
- Check-Out : 31 January 2020
- Occupancy : Double/Twin Sharing
- No. of Rooms : Sixteen (16) Rooms
- Location : Within Tagaytay City
- Inclusions : Breakfast

• Must be a DOT Accredited Establishment

• Rooming List will be provided by the Project Officer/End user

1.2 Meals and Function Room Requirements: Php 155,150.00






1.2.1 Buffet Lunch and AM and PM Snacks
29 & 30 January 2020
Php 1,600/pax x 29 pax x 2 days Php 92,800.00

1.2.2 Dinner (Outside the hotel accommodation)
29 & 30 January 2020
Php 900/pax x 29 pax x 2 nights Php 52,200.00

1.2.3 AM Snacks
31 January 2020
Php 350/pax x 29 pax x 1 day Php 10,150.00





 Menu shall be subject to approval of the Project Officer/End User

1.2.4 Use of Function Room
29 & 30 January 2019




-  Use of LCD projector and screen and laptop
-  Basic PA Sound System (e.g. microphone, speakers, and etc.)
-  Extension Cords
-  Strong Wi-Fi connection
-  Complimentary use of Business Center

1.3 Ground Transportation: Php 57,000.00

One (1) Unit of Tourist Bus
(Php19,000 X 1 Unit x 3 days)
29-31 January 2020

-  DOT Building, Makati City to Tagaytay City and reverse (January 29 & 31, 2020)
-  Service Vehicle in Tagaytay City for the duration of the activity.
-  Inclusive of Meals and Accommodation of the Driver
-  Inclusive of Fuel and other expenses such as toll, parking fees and entrance fees

1.4 Participatory Learning Activities (30 January 2020)

-  Nurture Wellness Village
-  Picnic Grove
-  Palace in the Sky

1.5 TOTAL BUDGET: PHP 388,150.00

1.6 Payment Procedure: Government Procedure

1.7 Contact Persons:

Ms. Laarni Jaraplasan/ Ms. Jessa Gomez
Planning Division of Planning Service
Tel. No. (02) 459-5200 to 30 ext. 416
Email: dot.qms@gmail.com

Other Information

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Required Valid Documents to be submitted:

1. Current Mayor's/Business Permit/BIR Cert. of Registration (Individual)
Or Official Receipt as a Proof of payment for the Renewal of Business Permit
2. Philgeps Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest Income or Business Tax Return (For ABC's above Php500K))
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement
5. DOT Accreditation Certificate

Kindly submit your quotation for the above requirement in a SEALED ENVELOPE indicating our Solicitation Number or Reference Number, Company Name addressed to Ms. Teresita A. Romanes at DOT Bldg., 4th Floor, #351 Sen. Gil Puyat Avenue, Makati City.

Created by TERESITA A. ROMANES

Date Created 06/12/2019

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.